



West Bengal Board of Secondary Education

77/2, Park Street, Kolkata-700016

STATEMENT FORM FOR ADMISSION/LATE ADMISSION/BREAK OF STUDIES

1. Name of the Student :

2. Name of the Father/Mother/
Guardian :

3. Present Address :

4. Name of the School and class
where the student attended
last :

a) Index No	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	b) Date of Birth	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
			DD	MM	YYYY
c) Subject Offered	F. L <input type="text"/> <input type="text"/> <input type="text"/>	S. L. <input type="text"/> <input type="text"/> <input type="text"/>	Optional Sub. <input type="text"/> <input type="text"/> <input type="text"/>		

5. Date when the student left the school DD MM YYYY

6. Whether the student completed one year in the Madhyamik class before discontinuance of his/her studies : Yes No.....

7. Name of the School and class to which the student seek admission or has been admitted (Provisionally) :

a) Index No	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	b) Date of Birth	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
			DD	MM	YYYY
c) Subject Offered	F. L <input type="text"/> <input type="text"/> <input type="text"/>	S. L. <input type="text"/> <input type="text"/> <input type="text"/>	Optional Sub. <input type="text"/> <input type="text"/> <input type="text"/>		

8. Date of admission of the student in the school (Provisionally) DD MM YYYY

9. Date from which the student been Included his/her the class after leaving the school DD MM YYYY

10. Reason of Break of studies or of late admission :

11. Whether the student has been examined and found fit for admission to the class :
12. Recommendation of the Head of the institution where admission is sought :
13. Reason of Break of studies or of last admission :
14. Challan No. _____ dated _____
- 15 Mobile No. of the candidate :

Mobile No.of the HOI of the school

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Signature of the Head of institution
Date and Seal

Documents to be submitted

- a) Requisite fees : Late Admission(IX) or Transfer **Rs.50/-**
Change of Centre (X) **Rs. 150/-**
- b) Application from the guardian of the student (The guardian should state the full details of the student including reason of absence from school for the above period / late admission / change of centre) to be addressed to the Secretary, WBBSE
- c) Attested copy of Transfer Certificate and Mark Sheet
- d) Medical Certificate in Original (if the breakof study or late admission is occurred due to illness)
- e) Photocopy of Registration Certificate attested by H.O.I.
- f) Application Form forwarded under seal and signature of H.O.I.
- g) Cash challan in original showing mode of payment of fees in the Board.