

West Bengal Board of Secondary Education

Sector-II, DJ-8, Saltlake, Karunamoyee, Kolkata-700091

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Memo No:Admin/1089
Date :26.09.2022



QUOTATION NOTICE

Sub: Supply of 01 no. HP make ALL-in-One Desktop P.C

Sealed Quotations are invited from the bonafide Agencies for supply of following items as per the following specification:-

Price Bid

Sl. No.	Specification	Quantity	Rate in Rs. inclusive of GST
1.	HP 200 G4 All-in-One Desktop P.C- Corei3-10110u, 16GB RAM(DDR4),512 GB SSD, 1 TB HDD,Windows 11 pro Original, Optical Disk Drive(ODD), 21.5" FHD, 3 years warranty	01	

2.Submission of Quotation: Interested Companies/Agencies may submit their sealed quotation addressed to the Deputy Secretary (Administration), West Bengal Board of Secondary Education, Nivedita Bhavan, Sector-II, DJ-8, Salt lake, Karunamoyee, Kolkata-700091, superscribed "Quotation for HP make ALL-in-One Desktop P.C" at drop box in Admin unit within **2.30pm on 12.10.2022** which will be opened on same day at 3.00pm.

3. Documents to be submitted

- Valid Authorisation Letter/Certificate from HP
- Valid Trade License
- Valid GST Certificate
- IT return for any one previous Assessment/financial year

4) Terms & Conditions:-

- Payment Terms:** Payment will be made after successful supply and installation of the material on submission of Bill.
- The Tender Committee reserves the right of not accepting the lowest quotation or rejecting any or all the quotation without assigning any reason thereof.

Memo.No-

Date:

Copy forwarded for information to-

- Secretary
- DS(Academic)
- F.O
- A.O
- P.A to President
- Caretaker-with request to put the the Quotation notice on the Office Notice board
- System Supervisor- with request to upload the Quotation notice at the wbbse website

Deputy Secretary (Administration)

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