



West Bengal Board of Secondary Education

Nivedita Bhawan, DJ-8, Sector-II, Salt Lake, Kolkata – 700091

To
The Centre Secretary/Venue Supervisor
of Madhyamik Pariksha (SE), 2024

No. D.S.(C)/240/23
Date : 28.12.2023

NOTIFICATION

The West Bengal Board of Secondary Education is committed to ensuring the integrity and security of the Madhyamik Pariksha (Secondary Examination) 2024. In line with this commitment, we would like to draw your attention to a crucial requirement for the preservation of CCTV footage at your examination center/venue.

It is mandatory for all Madhyamik examination centers/venues to preserve CCTV footage for each day of the Madhyamik Pariksha (SE), 2024 until the publication of the results. This measure is essential to maintain the highest standards of security, transparency, and fairness throughout the examination process.

Please ensure the following:

- **Continuous Recording:** Ensure that the CCTV cameras are operational and recording continuously throughout from 8am to 5pm on everyday of examination.
- **Storage Capacity:** Verify that your CCTV system has sufficient storage capacity to retain the footage for the entire duration of the examination and until the results are officially published.
- **Backup Procedures:** Implement reliable backup procedures to prevent any data loss due to technical issues or unforeseen circumstances.
- **Access Control:** Restrict access to the CCTV footage to authorized personnel only.
- **Accountability:** The said recordings should remain in custody of Head of the Institution/Centre Secretary/Venue Supervisor who shall be responsible for its custody and availability in case to need.

This measure is crucial for the effective monitoring and resolution of any incidents that may occur during the examination period. Your co-operation in adhering to this requirement will contribute significantly to the overall success and credibility of the Madhyamik Pariksha (SE), 2024.

We appreciate your attention to this matter and your commitment to maintaining the highest standards of examination security.

SUBRATA GHOSH
SECRETARY