



West Bengal Board of Secondary Education
"Nivedita Bhawan", DJ-8, Sec-II, Salt Lake City, Kolkata-700091

Tele-fax : (033)2321-3827
Email-id : wbbse05@yahoo.co.in

WHEN REPLYING, PLEASE QUOTE
Memo No. D.S.(Aca)/758/T/83/2/1
DATE 20-06-2025

NOTIFICATION

This is to notify, as directed, that the Private Publishers already having T.B. No.(s) (2024-25), intending to renew the same for their Revised Books for Classes IX & X are hereby informed of the following :

- Publishers will submit three copies of printed draft on and from 01/07/2025 to 15/07/2025 to the Academic Section of the Board. Payment receipt along with three copies of printed draft and Book submission form should be submitted on the day.
- Publishers will have to abide by all the instructions and conditions as laid in the 'Book submission form' which has to be submitted with the book. One 'submission form' is to be used for each title of book and the form is available in the Board's website.
- Publishers are requested to download the Curriculum and Syllabus of classes IX & X from the website. All the details of textbooks, i.e. Book size, Font size, Quality of paper which are given in the curriculum and syllabus books, need to be strictly followed (wbbse.wb.gov.in).
- Publishers may collect the corrected draft books on or after 30/07/25 from the Academic Section of the Board.
- Publishers will have to submit three copies of draft books duly corrected by them as per suggestions/ recommendation of the Experts, to the Academic Section within 14/08/25 for further verification.
- If any discrepancy is found on verification, then the books shall be returned back again to the concerned publishers within 29/08/25 and necessary corrections have to be made, and the books corrected in all respect will have to be submitted by the Publishers within 08/09/25.
- Finally, if it is found that the Books are in order in all respect, T.B. No. of the approved books will be allotted on and from 15/09/25.
- A token fee of Rs.24000/- (Rupees twenty four thousand) only is to be remitted online to the **State Bank of India A/C No. 32133141863 of West Bengal Board of Secondary Education (IFS Code: SBIN0012361)** within 30/06/25, for necessary action. However payment receipt along with three copies of printed draft and Book submission form should be submitted on and from 01/07/2025 to 15/07/25.

Contd....2p..

-2p:-

- Final Correction fee of Rs.8000/- (Rupees eight thousand only) shall have to be submitted within 08/09/2025 and the receipt of the same be submitted to Academic Section, along with the corrected copies.
- Decision of the Board regarding approval of the book(s) and awarding of T.B. No. in favour of the book(s) is final.
- Board will not be liable to show the reason of rejection of book(s), if any.

Rhitalorata Chatterjee
Deputy Secretary (Academic)
West Bengal Board of Secondary Education

Memo No. D.S.(Aca)/758/1(3)/T/83/2 /1

No. 20-06-2025

Copy to : 1) President Unit
2) Secretary Unit
3) Finance Officer

Deputy Secretary (Academic)
West Bengal Board of Secondary Education



West Bengal Board of Secondary Education
"Nivedita Bhawan", DJ-8, Sec-II, Salt Lake City, Kolkata-700091

BOOK SUBMISSION FORM FOR AVAILING OF T.B. NO. FOR BOOKS

Serial No.

1. Subject Code of the book

: ☐

2. Category of the book

: i) Text ☐

(ii) Grammar ☐

3. Name of the Book

:

4. Medium Code

: ☐

5. Class

: (i) IX ☐

(ii) X ☐

6. Name of the Author (s)
with full address and
contact no.

: 1.

2.

3.

Email id _____

7. Name of the publisher with
full address

:

8. Contact no. of the Publisher

:

(i) Land line no. with STD

:

(ii) Cell phone no.

:

(iii) Email id

: _____

9. No. of books submitted

: ☐

10. Whether attested copy of the following submitted :

i) Trade License

a) Yes ☐

b) No ☐

ii) P.Tax Receipt

a) Yes ☐

b) No ☐

iii) IT Return

a) Yes ☐

b) No ☐

(iv) GST No. : _____

11) Copy of copyright agreement/licensing
agreement with Author

: a) Yes ☐

b) No ☐

12. Whether there is any copyright matter in the book

i) Yes ☐

ii) No ☐

a) If yes, whether required permission letter has been attached :

i) Yes ☐

ii) No. ☐

13. No. of pages of the book :

14. Date of submission of the book :

--	--	--	--

--	--	--	--

--	--	--	--

D D M M Y Y Y Y

15. UTR details :
UTR NO : _____ Bank Name : _____

16. Declaration of the writer(s) :

I/We do hereby declare that I/we As/are the writers(s) of the book named

.....
Name of the writer(s)

..... to be published by

Name of the book with version

Name of the publisher with address

17. Declaration of the publisher :

I do hereby declare that I am the Publisher of the book named

.....
Named of the book with version

Written by
Name of the writer(s)

I have followed the criteria as laid down hereinafter;

- i) that the book has been written following the prescribed syllabus of the Board strictly.
- ii) that I have incorporated the Preamble of the Indian constitution both in English Language and the respective language in which the book has been written.
- iii) that I have incorporated the Table of content with page No. in each book.
- iv) that I do submit herewith three copies of book (one copy with the name of writer as well as publisher and two copies with Blank cover) for availing of the approval and T.B. No.
- v) that I am bound to comply with the suggestion/recommendation if any as prescribed by the Board.
- vi) that there is no identifying symbol/sign of the publisher in the submitted book (s).
- vii) that I shall not change the title and page no. of the book, price fixed by the Board or nay other which are related to the Book without prior permission of the Board , failing which the Board has every right to cancel the approval and withdraw the T.B. No. and I shall have no right to object.
- viii) that decision of the Board regarding approval of the book and awarding T.B. No. in favour of the book is final and I shall have no objection or demand regarding the aforesaid issues in future. If I do so, this will be illegal in the eye of law and justice for the best interest of the education system.
- ix) The Board is not liable to show the reason of rejection of Book (s) if any.
- x) that after getting T.B. No. I am liable to submit 15 copies of book completed in all respect to the Academic Section of the Board at Nivedita Bhawan, Salt Lake, Kolkata- 700091.
- xi) The T.B. number will be valid for academic year 2026 & 2027 only, unless there is a change/revision in syllabus.

(Full Signature of the publisher with date and seal)
(In original) (In blue ink)

N.B. : Instructions for filling up the Book Submission Form. Partially filled up or/and the Form filled up with wrong information(s) May be rejected and in this case decision of the Board is final.

- i) Please use capital letters for filling up Sl.Nos. 3,6,7 and Sl.Nos.5,6,7 of the receipt part.
- ii) Please tick in appropriate box in Sl.Nos. 2,5,10,11 and Sl.Nos.3,4, of the receipt part.
- iii) Please use the following respective subject Code for filling-up Sl.No.1 and Sl.No.1 of the receipt part.

Subject		Code
Bengali Grammar & Construction (1 st Lang)	:	1
Bengali Grammar & Construction (2 nd Lang)	:	2
History and Environment	:	3
Geography and Environment	:	4
Physical Science and Environment	:	5
Life Science and Environment	:	6

iv) Please use the following respective medium code for filling up Sl.No.4 and Sl.No.2 of the receipt part.

Medium		Code
Bengali	1
English	2
Hindi	3
Urdu	4
Nepali	5

v) Necessary documents duly attested will have to be submitted along with the duly filled in 'Book Submission Form' in support of Sl. Nos. 10,11 & 14.

RECEIPT

Serial No.

1. Subject code of the book	:	<input type="text"/>
2. Medium Code of the book	:	<input type="text"/>
3. Category of the book	:	i) Text <input type="text"/> ii) Grammar <input type="text"/>
4. Class	:	i) IX <input type="text"/> ii) X <input type="text"/>
5. Name of the Book with version	:	
6. Name of the writer(s)	:	
7. Name of the Publisher	:	

(Signature of the recipient with official seal)