



## WEST BENGAL BOARD OF SECONDARY EDUCATION

Nivedita Bhawan, Block-DJ-8, Sector-II, Karunamoyee, SaltLake, Kolkata- 700 091

Memo.No. QN/16/2025-26

Dated: 07-05-2026

### Notice inviting Quotation No. 16 of 2025-2026

**Sub: Car Insurance of the office vehicles of the West Bengal Board of Secondary Education, Nivedita Bhawan**

**Time Allowed : 1 Year , 3 Year & 5 Year**

Sealed Quotations are invited from the bonafide and outsider Insurance Companies for **providing Car Insurance of the office vehicles of the West Bengal Board of Secondary Education, Nivedita Bhawan, DJ-8, Sector-II, Salt Lake, Kolkata-700091.**

**Model/Specification:** (Attached with this NIQ)

1.Price Bid (in Company's Letter head) is to be submitted in the following format:

Sl. No.	Car No.	Unit	Insurance Value in Rs.			Details of Proposed facilities to be provided by the Agencies
			For 1(One) Year	For 3(Three) Years	For 5 (Five) Years	
1	WBO8P 6262	1				<b>Add-ons coverage</b> 1) Unlimited Bumper to bumper Cover in a year 2) Theft and Fire Cover 3) Zero Depreciation Cover 4) Spare Car 5)Road side assistance 6)Key replacement 7) Repair of glass, fibre, plastic and rubber parts 8) Rodent cover 9) Consumables Cover 10) Loss of baggages

2) **Submission of Tender:** Interested Agencies may submit their quotation in the Quotation Drop Box at the entrance of Nivedita Bhawan ,near double lift, at Ground Floor, Nivedita Bhawan, Sector-II, DJ-8, Salt Lake, Karunamoyee, Kolkata-700091 addressed to The Secretary, West Bengal Board of Secondary Education, superscribed "Quotation for **Car Insurance of the office vehicles of the West Bengal Board of Secondary Education** within **15:00 hrs on 13-05-2026**. The NIQ will be opened on the same day after **15:00 hrs**. Quoter may remain present at the time of opening of the quotations.

#### **Terms and Conditions:**

- Payment Terms:** Payment will be made as per rule.
- Tender Committee of WBBSE reserves the right if not accepting the lowest quotation or rejecting any or all the quotations without assigning any reason thereof

  
Finance Officer, WBBSE

#### **Copy to:-**

- Tender Committee Members- with request to kindly attend opening on said date & time.
- P.A to President
- Secretary Unit
- Caretaker with request to put up on Notice Boards at Head Office Park Street, Derozio Bhawan and Nivedita Bhawan, WBBSE and All RO Offices
- O.S Security
- Files

  
Finance Officer, WBBSE