



**West Bengal Board of Secondary Education**  
**Nivedita Bhawan, DJ-8, Sector-II, Salt Lake City, Kolkata- 700 091**

Date: 08/05/2026

Memo No. : Inf/59/26

**Notification**

**Procedure to apply for certified copy of answer script(s) of M.P.(S.E.),2026 under RTI Act 2005.**

The application may be done in white paper or in prescribed format given in page no 3 of this notification along with a requisite fee of Rs 10/- to the following address:-

**The Address of the Different Office(s) of the Board:-**

**For Roll No. Starting with 1**  
Nivedita Bhawan,  
Karunamoyee,  
Block – DJ-8, Sector - II.  
Salt Lake City,  
Kolkata -700 091.  
Kolkata Regional Office.

**For Roll No. Starting with 5**  
Iswarchandra Bhawan,  
Goods Shed Road,Tinkonia,  
P.O. & Dist.-Purba Bardhaman.  
PIN-713 101.  
Burdwan Regional Office.

**For Roll No. Starting with 3**  
Keranitala Chak,  
P.O. – Medinipur,  
Dist.- Paschim Medinipur,  
PIN -721 101.  
Medinipur Regional Office.

**For Roll No. Starting with 7**  
Kanchanjangha Bhawan,  
P.O.- North Bengal University,  
Dist.- Darjeeling,  
PIN -734 013.  
North Bengal Regional Office.

**Stipulated Fulfilling Conditions for application for certified copy of Answer  
Scripts of Madhyamik Pariksha (SE) 2026**

1. Your application must reach the respective Office of the Board within **75 days** from the date of publication of result of M.P. (S.E.) 2026, i.e. within **23<sup>rd</sup> July, 2026**, failing which your application shall not be entertained.
2. **Self attested photo copy of Mark Sheet must be attached with the application along with phone number.**
3. **Only certified copy of answer script(s)**, as prayed for, under RTI Act, 2005 will be handed over to the candidate or his/her natural or legal guardian showing proper documents of identification and authorization letter of the candidate. **No other person will be allowed to obtain certified copy of answer script(s).**
4. For supply of certified copy of answer script(s), a photocopy charge of Rs. 2.00 only as processing fees shall be applicable per page as per RTI Rule. It must be deposited by the candidate concerned against the receipt of challan at the respective Office of the Board. Challan will be supplied by the concerned Office.
5. The applicant will be informed the date and time of collection of Certified Copy of Written Answer Script(s) by post/ Phone/Email.
6. **If an applicant has applied for PPS/ PPR, the RTI application for Certified Copies shall be done only after the publication of PPS/ PPR result.**
7. The Application under RTI Act, 2005 is only to collect Certified Copies of Written Answer Script(s). There is no connection of re-evaluation with the Application under RTI Act, 2005.
8. The applications for certified copies of answer scripts made under RTI Act, 2005 will be rejected if there are no applicable fees and/or full signature and/or complete postal address of the applicant along with contact number and email Id are found in the application.
9. No application fee is required for the candidate who belong to B.P.L. category as per RTI Act, 2005. In such cases self-attested photocopy of supporting B.P.L. certificate must be attached with his/ her application.
10. On receipt of prayer regarding correction of any wrong total/ wrong caging/ unmarked answer, if detected, the same shall be rectified without any extra charge, if applied for, within 15 days from the date of receipt of their Certified copy of answer script(s). For different subject(s), different prayer(s) to be submitted in the concerned office within stipulated time.

**Format of the application:-**

To  
The Regional Officer & S.P.I.O.  
( Address of the Regional Officer)

Court Fee of Rs. 10/-

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.....  
" Application for certified copy(ies) of answer script(s) of M.P. (S.E.) - 2026 under RTI Act 2005 "

Name of the Candidate.....

Father's Name / Mother's Name.....

Residential Address with Pin Code :  
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.....

Contact No..... E-Mail .....

Roll ..... No..... Exam Year: 2026

Registration No.....

Name of the Subject (s) for Certified Copy.....

Declaration : Also applied for PPS/PPR 'OR', will apply for PPS/PPR 'OR', will not apply for PPS/PPR

Date:

Full Signature of the Candidate

*Rhita Brata Chatterjee*  
Deputy Secretary (Academic)&S.P.I.O.(HQ)  
West Bengal Board of Secondary Education

Memo. No. Inf /59/ 1-12 / 26

Date : 08 / 05 / 2026

**Copy for information to :**

- 1) Principal Secretary, School Education Dept. , Govt. of W.B.
- 2) Commissioner, School Education, Govt. of W.B.
- 3) Deputy Secretary (Administration), WBBSE
- 4) A.S. (Confidential), WBBSE
- 5) Regional Officer & S.P.I.O.( Kolkata/ Burdwan/ Midnapore/ North Bengal), WBBSE
- 6) President Unit.
- 7) Secretary Unit.
- 8) Law Section, WBBSE
- 9) Caretaker & Security Unit, WBBSE
- 10) Despatch / Receiving Section, WBBSE
- 11) Website of WBBSE
- 12) Office copy

Deputy Secretary (Academic)&S.P.I.O.(HQ)  
West Bengal Board of Secondary Education