



West Bengal Board of Secondary Education

"Nivedita Bhawan", DJ-8, Sec-II, Salt Lake City, Kolkata - 700091

Memo No.: Inf/51/20

Date : 16.07.2020

Notification

Procedures to Apply for Certified Copy of Answer Scripts of M.P.(S.E),2020 under RTI Act 2005.

The application may be done in white paper and the court fees of Rs. 10/- as per RTI Act, 2005 may affix with the application.

- Roll. No. Starting with "1" should submit their application at **North Bengal Regional Office.**
- Roll. No. Starting with "3" should submit their application at **Burdwan Regional Office.**
- Roll. No. Starting with "5" should submit their application at **Medinipur Regional Office.**
- Roll. No. Starting with "7" should submit their application at **Kolkata Regional Office.**

The Address of the Regional Office:

For North Bengal:

Kanchanjangha Bhawan,
P.O.-North Bengal University,
Dist. - Darjeeling,
Pin - 734013.

For Burdwan:

Iswarchandra Bhawan,
Goods Shed Road, Tinkonia,
Dist. - Burdwan,
Pin - 713101.

For Medinipur:

Keranitalachak,
P.O. - Medinipur,
Dist. - Paschim Medinipur,
Pin - 721101.

For Kolkata:

Nivedita Bhawan, Karunamoyee,
Block - DJ - 8, Sector - II,
Salt Lake City,
Kolkata - 700091.

The format of the application:

To
The Regional Officer & S.P.I.O
(Address of the Regional Office)

Court Fees of Rs. 10/-

Name of the Candidate :
Father's Name :
Residential Address with Pin Code :
Contact No. :
Roll No. :
Exam Year :
Name of the Subject(s) for Certified Copy :

Date :

Full Signature of the Candidate

Please Note Some Important Points:

1. Your Application must reach to the respective Regional Office of the Board office within 100 days from the date of publication of result of M.P.(S.E.),2020 i.e. within **23rd October, 2020**, failing which your application shall not be entertained.
2. Photo Copy of Admit Card and Mark Sheet must be attached with the application.
3. Only certified photocopy of answer scripts(s), as prayed for, under RTI Act, 2005 will be handed over to the candidate or his/her natural or legal guardian. No third party will be allowed to obtain certified photocopy of Answer script(s).
4. No request for inspection of answer script(s) shall be entertained.
5. For supply of certified photocopy of answer script(s), a photocopy charge of Rs. 2.00only as processing fees shall be applicable per page, which must be deposited by the candidate concerned against the receipt of Challan at the respective Regional Office of the Board.
6. The applicant will be informed the date and time of Collection of Certified Copy of Written Answer Scripts through by Post or over Phone.
7. If the applicant have applied for PPS/PPR, in that case the RTI Application for Certified Copies can be done just after the publication of PPS/PPR result.
8. The Application under RTI Act 2005 is only to collect Certified Copies of Written Answer Scripts. There is no connection of re-evaluation with the Application under RTI Act 2005.

9. The application shall be treated as rejected if there is no court fees and/or full signature of the applicant is found.
10. No application fees is required for the candidate belongs to the B.P.L. Category as per RTI Act, 2005. In that case photocopy of necessary certificate must be attached with his/her application.
11. On receipt of prayer regarding any wrong total/wrong caging/unmarked answer, if detected, the same shall be rectified without any extra charge, if applied for within 30 days from the date of receipt of their certified photocopy of answer script(s) and not beyond the stipulated period, under any circumstances.

Partha Karmakar 16/7/2020

(Dr. Partha Karmakar)
Deputy Secretary (Academic)- S.P.I.O.(HQ)
West Bengal Board of Secondary Education

Memo No. Inf/51/1-7/20
Copy for information to:-

Date 16/07/2020

- 1) Principal Secretary, School Education Dept, Govt. of W.B.
- 2) Commissioner, School Education, Govt. of W.B.
- 3) Deputy Secretary (Administration/Examination), WBBSE.
- 4) Regional Officer-S.P.I.O.(Kolkata/Burdwan/Midnapore/North Bengal), WBBSE.
- 5) P.A. to the President/ Secretary, WBBSE.
- 6) Law Section, WBBSE
- 7) Caretaker & Security Unit, WBBSE.

Partha Karmakar 16/7/2020

(Dr. Partha Karmakar)
Deputy Secretary (Academic)- S.P.I.O.(HQ)
West Bengal Board of Secondary Education